



Bharatiya Vidya
Bhavan

Bhavan's Vivekananda College of Science, Humanities & Commerce

Autonomous College - Affiliated to Osmania University
Accredited with 'A' grade by NAAC
Sainikpuri, Secunderabad - 500094



NAAC RE-ACCREDITATION - 2ND CYCLE

**Criterion VI: -
Governance,
Leadership and
Management**

**6.5.3
Academic and
Administrative Audit**

Submitted to

National Assessment and Accreditation Council



(Founded in 1938 by Kulapati Dr. K.M. Munshi)

BHAVAN'S VIVEKANANDA COLLEGE of Science, Humanities & Commerce

Estd : 1993 AFFILIATED TO OSMANIA UNIVERSITY
AUTONOMOUS COLLEGE

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

BVC/Comp Sc-BCA/Acad. Admn. Aud

28/01/2017

To,
Prof. P Premchand
Professor, Dept. of CSE,
Dean, Faculty of Informatics
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :


1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Computer Science-Faculty of Informatics.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri. R.R. (Dist.)



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	Good infrastructure
		Bridge course	7	
		Remedial classes	8	
		Uniqueness in conducting Assignments	9	Improve industry interaction
3.	Research	Seminars/ conferences attended	8	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	7	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	7	
		Faculty Higher education	7	Suggested to enroll as ^{research} scholar
4.	Students profile	Students involvement in extra circular and co circular activities	9	

	Industrial visits	7	
	Guest lectures	9	Good alumni lectures
	Student achievements	9	Good ranks (OU)
	Newsletters/ Magazines	8	Exclusive CS magazines
5.	Infrastructural facilities	9	
6.	Library well stocked on subject relevant books	9	Should improve on utilization of e-resources
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest **8.5**

SWOC analysis of the Department:

Strengths: **Enables application development by the students**

Weaknesses: **less higher Education followup**

Opportunities: **Digitizing Campus.**

Challenges: **less Ph.D**

Suggestions for improvement of Department/ faculty if any:

Enroll as research scholar

P. Praveen Hand
 Name & Designation of the Expert Member
(P. PRAVEEN HAND)
 Prof.
 Dept. of Computer Science & Engg
 University College of Engineering
 Osmania University, Hyd-500 007



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
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Academic and Administrative Audit - 2016-17

Name of the Department: *Department of Political Science.*

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	<i>Efforts of the Department is appreciated.</i>
		Regular conduct of BOS meetings.	9	<i>- Satisfactory -</i>
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	8	<i>It is worth appreciation.</i>
		Bridge course	7	<i>Additional Certificate Course / Add-on course may be introduced making student more employable.</i>
		Remedial classes	8	<i>Model Answer is available Online.</i>
		Uniqueness in conducting Assignments	8	<i>Good practices.</i>
3.	Research	Seminars/ conferences attended	8	<i>- Satisfactory -</i>
		Seminars/ conferences conducted	7	<i>- Satisfactory -</i>
		Papers/ articles/ books published	7	<i>publish Articles in Newspapers / Journals.</i>
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	<i>- Satisfactory -</i>
		Faculty Higher education	9	<i>- Satisfactory -</i>
4.	Students profile	Students involvement in extra circular and co circular activities	8	<i>Encourage more students to participate in state & national events.</i>

	Industrial visits	7	- Satisfactory -
	Guest lectures	8	- Satisfactory -
	Student achievements	8	Encourage more students for business establishment/start ups.
	Newsletters/ Magazines	7	Good initiatives to conduct News Reading/News Reporting.
5.	Infrastructural facilities	8	- Satisfactory -
6.	Library well stocked on subject relevant books	8	- Satisfactory -
7.	Results	9	It is worth appreciation.
8.	Departmental activities conducted as per the Academic Calendar of the college	8	- Satisfactory -

How do you grade the Department on the scale of 1 to 10, 10 being the highest

8

SWOC analysis of the Department:

Strengths: Highly qualified & motivated faculty to enhance values & skills of the students.

Weaknesses: Additional responsibility on faculty.

Opportunities: Necessary changes in academic curriculum to increase employability of the students.

Challenges: Additional Skill Orientation Courses.

Suggestions for improvement of Department/ faculty if any: Explore & reveal the hidden business wisdom in the political philosophy & statecraft to promote skill & employability of the student.

Ankur Kataria
Name & Designation of the Expert Member

Professor
Department of Political Science
School of Social Science

BVC/BA-Polt.Sc/Acad. Admn. Aud

28/01/2017

To,
Prof. Arun Kumar Patnayak
University of Hyderabad
Hyderabad.

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Sainikpuri- Reg.**

Sir/Madam,

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The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal – BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Political Science.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL

PRINCIPAL
BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 007


Professor
Department of Political Science
School of Social Science



Bhavan's Vivekananda College
of Science, Humanities & Commerce
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Academic and Administrative Audit

Name of the Department: BIOCHEMISTRY.

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	
		Bridge course		
		Remedial classes	9	
		Uniqueness in conducting Assignments	9	
3.	Research	Seminars/ conferences attended	10	
		Seminars/ conferences conducted	10	
		Papers/ articles/ books published	8	
		RC/FDP/OC/Training programs/ Workshops conducted & attended		
		Faculty Higher education	10	
4.	Students profile	Students involvement in extra circular and co circular activities	9	

	Industrial visits	8	
	Guest lectures	9	
	Student achievements	8	
	Newsletters/ Magazines		
5.	Infrastructural facilities	7	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest 8

SWOC analysis of the Department:

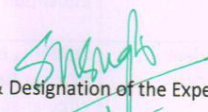
Strengths: *Trained Staff*

Weaknesses: *Research Laboratories, Ph.D. Course.*

Opportunities: *Student placements in industry,*

Challenges: *Extra mural Funding*

Suggestions for improvement of Department/ faculty if any: *Need to strengthen the research laboratories. Publish in good and high impact Journals.*


 Name & Designation of the Expert Member
 Dr. S. Satyanarayana Singh
 Professor



Bharatiya Vidya
Bhavan

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AUTONOMOUS COLLEGE

SAINIKPURI, SECUNDERABAD - 500 094. Ph : 27111611, 27115878

Date :

BVC/Biochemistry/Acad. Admn. Aud

28/01/2017

To,
Prof. S Satyanarayan Singh
Dept. of Biochemistry
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

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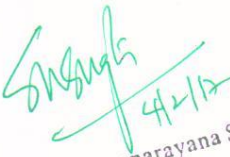
Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Biochemistry.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL


Dr. S. Satyanarayana Singh
Professor
Dept. of Biochemistry
Osmania University,
SECUNDERABAD-500 007



Bhavan's Vivekananda College
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Academic and Administrative Audit

Name of the Department: *Management Studies*

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	
		Regular conduct of BOS meetings.	8	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	
		Bridge course	8	
		Remedial classes	8	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	8	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	
		Faculty Higher education	9	
4.	Students profile	Students involvement in extra circular and co circular activities	9	

	Industrial visits	8	
	Guest lectures	8	
	Student achievements	8	
	Newsletters/ Magazines	8	
5.	Infrastructural facilities	9	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	9	

How do you grade the Department on the scale of 1 to 10, 10 being the highest

9

SWOC analysis of the Department:

Strengths: Faculty enthusiastic and committed for growth and development.

Weaknesses: Department to go for consultancy activities.

Opportunities: Department should initiate ^{more} research activity and establish research centre.

Challenges: Compete with Buiyen Schools.

Suggestions for improvement of Department/ faculty if any:

-

Name & Designation of the Expert Member

(V. SHEKHAR)
Professor, DBM, OU

BVC/Busin. Mgmt/Acad. Admn. Aud

28/01/2017

To,
Prof. V Shekar
Dept. of Business Management
Osmania University
Hyderabad.

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You are requested to make it convenient to attend and be a member of our Audit, for the Department of Business Management.

Thanking You,

Yours Sincerely,


C.V. Shekhar


Prof. Y ASHOK

PRINCIPAL

PRINCIPAL

**BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 094.**



Bhavan's Vivekananda College
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Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 – 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	10	Syllabi has been revised periodically according the need.
		Regular conduct of BOS meetings.	10	BOS meeting have been conducted twice in a year
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	09	In addition to chalk & board LCD, PPT, electronic media are used for teaching & practical
		Bridge course	—	— NA —
		Remedial classes	08	Remedial classes have been conducted for slow learners regularly
		Uniqueness in conducting Assignments	09	Assignments are part of the academic curriculum and given twice in a semester
3.	Research	Seminars/ conferences attended	09	Faculty attended FDP/ seminar at our own college and other college.
		Seminars/ conferences conducted	08	Dept. conducted 100 years of chemical bonding, seminar
		Papers/ articles/ books published	08	Dr. Madhumita, Faculty, is a recognised research guide and published two paper and one candidate awarded Ph.D.
		RC/FDP/OC/Training programs/ Workshops conducted & attended	08	Attended OC. at JNTU.
		Faculty Higher education	08	Dr. Madhumita B is Ph.D degree holder and recognised research supervisor of Jaipur National University.
4.	Students profile	Students involvement in extra circular and co circular activities	10	

	Industrial visits	10	Students visited IKP knowledge park along with faculty.
	Guest lectures	10	Dept conducts guest lectures twice in a year.
	Student achievements	08	Ms. Shruithika, did her summer project in HCU in chemistry.
	Newsletters/ Magazines	-	-
5.	Infrastructural facilities	10	Excellent infrastructure. all labs are equipped well to conduct practicals.
6.	Library well stocked on subject relevant books	10	More than 500 books are available in the library & 200 in Dept library.
7.	Results	08	Results are good and it is 90%.
8.	Departmental activities conducted as per the Academic Calendar of the college	10	Department conducted one orientation programme for students.

How do you grade the Department on the scale of 1 to 10, 10 being the highest 08

SWOC analysis of the Department:

Strengths: Well qualified faculty
Excellent infrastructure
well equipped labs especially green lab

Weaknesses: News letters on chemistry should be published. proposed to PC course.

Opportunities: Student are provided with material for Ph entrance. encourage for placement.

Challenges: Better results for I & II semesters.
More summer projects.

Suggestions for improvement of Department/ faculty if any: 1) counselling the students to create interest in chemistry. 2) improving research activity. 3) establishing green lab.

K. Nagaraj
Name & Designation of the Expert Member
Retired K. NAGESWARAO
Professor of Chemistry

BVC/Chemistry/Acad. Admn. Aud

28/01/2017

To,
Prof. K Nageshwar Rao
Department of Chemistry
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

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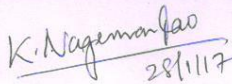
Members will proceed to respective departments for Academic and Administrative Audit after the meeting.


You are requested to make it convenient to attend and be a member of our Audit, for the Department of Chemistry.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL


28/1/17


Professor of Chemistry
Osmania University
HYDERABAD-500 097.

PRINCIPAL
BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 094.



Bhavan's Vivekananda College
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Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	Note on revised Syllabus. 100% change Tabular form.
		Regular conduct of BOS meetings.	8	Signatures of all BOS members including Students, Suggestions & Resolutions.
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	7	A.V lessons Access to International Universities for A.V. lessons.
		Bridge course	8	
		Remedial classes	8	Marks Record - Improvement, Remuneration for teachers?
		Uniqueness in conducting Assignments	8	Quiz, Seminars, G.D's, Role plays, JAM, Case Study.
3.	Research	Seminars/ conferences attended	8	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	5	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	2	
		Faculty Higher education	2 7	FIP only one 18 double PG - NET
4.	Students profile	Students involvement in extra circular and co circular activities	8	

	Industrial visits	8	
	Guest lectures	8	
	Student achievements	8	
	Newsletters/ Magazines	8	
5.	Infrastructural facilities	8	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	9	

How do you grade the Department on the scale of 1 to 10, 10 being the highest 8

SWOC analysis of the Department:
 Strengths: Quality of Courses/ Programmes under autonomy informed. Qualified and Committed faculty. Good Infrastructure and Supportive Management.
 Weaknesses: Research Papers in recognised Journals can be increased. Potential is there.
 Opportunities: New UG Programmes with Industry tie up can be started.
 Challenges: Time Constraint.

Suggestions for improvement of Department/ faculty if any: VA Courses in Collaboration with Industry. Diploma Courses as per UGC latest guidelines. Research Cell for Social Sciences and Commerce can be initiated.

M. Usha
 Name & Designation of the Expert Member
 Dr. M. USHA
 (Retd) Professor

BVC/Commerce/Acad. Admn. Aud

28/01/2017

To,
Prof. M Usha (Retd.)
Department of Commerce
Osmania University
Hyderabad.

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You are requested to make it convenient to attend and be a member of our Audit, for the Department of Commerce.

Thanking You,

Yours Sincerely,



Prof. Y ASHOK
PRINCIPAL

PRINCIPAL
BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 094.



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Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	
		Regular conduct of BOS meetings.	8	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	7	
		Bridge course	7	
		Remedial classes	8	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	8	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published		
		RC/FDP/OC/Training programs/ Workshops conducted & attended	7	
		Faculty Higher education	6	Faculty need to improve their qualification as Ph.D.
4.	Students profile	Students involvement in extra circular and co circular activities		

	Industrial visits	7	
	Guest lectures	8	
	Student achievements	7	
	Newsletters/ Magazines	8	
5.	Infrastructural facilities	8	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest 7.8

SWOC analysis of the Department:

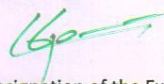
Strengths: Very good teacher student ratio with abundant infrastructure.

Weaknesses: Running short of funds to run various programs.

Opportunities:

Challenges: Need to train the students in new and emerging technologies in the areas of AI and Data Science.

Suggestions for improvement of Department/ faculty if any: Students need to be encouraged to develop apps on their own.


Name & Designation of the Expert Member

Associate Professor
Dept of Maths O.U

BVC/Comp Sc/Acad. Admn. Aud

28/01/2017

To,
Dr. C Goverdhan
Associate Professor,
Department of Mathematics
Osmania University
Hyderabad.

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Thanking You,

Yours Sincerely,



Prof. Y ASHOK
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri R R (Dist)

	Industrial visits	5	Media houses can be visited regularly
	Guest lectures	7	
	Student achievements	8	
	Newsletters/ Magazines	-	
5.	Infrastructural facilities	6	Requisite equipment can be purchased.
6.	Library well stocked on subject relevant books	7	
7.	Results	7	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest **6**

SWOC analysis of the Department:

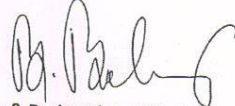
Strengths: Mass Communication Lab

Weaknesses: Shortage of practical classes

Opportunities: Industrial visits

Challenges: Organizing internship and placements.

Suggestions for improvement of Department/ faculty if any:
Establishing a television studio


Name & Designation of the Expert Member
PROF. BALASAMY

CHAIRPERSON
Dept. of Journalism & Mass Communication
Osmania University, Hyderabad-500 007.



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of Science, Humanities & Commerce
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Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: Dept. of Mass Communication
Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	7	
		Regular conduct of BOS meetings.	8	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	6	AV Technology can be adopted in classrooms
		Bridge course	5	
		Remedial classes	6	can be allowed depending on the requirement
		Uniqueness in conducting Assignments	6	
3.	Research	Seminars/ conferences attended	5	Conference can be organized
		Seminars/ conferences conducted	5	
		Papers/ articles/ books published	6	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	6	
		Faculty Higher education	5	Faculty with NET and Ph.D can be preferred.
4.	Students profile	Students involvement in extra circular and co circular activities	6	



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Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: *ENGLISH (General English)*

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	
		Regular conduct of BOS meetings.	9	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	8	
		Bridge course	8	
		Remedial classes	9	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	7	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	
		Faculty Higher education	8	
4.	Students profile	Students involvement in extra circular and co circular activities	9	

	Industrial visits	4	
	Guest lectures	9	
	Student achievements	8	
	Newsletters/ Magazines	9	
5.	Infrastructural facilities	8	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest

SWOC analysis of the Department:


Strengths: 8

Weaknesses: 3

Opportunities: 8

Challenges: 8

Suggestions for improvement of Department/ faculty if any: *Need for enhanced skill orientation given to students in terms of LSRW.*


Name & Designation of the Expert Member
C. MURALI KRISHNA
PROFESSOR
Department of English
OSMANIA UNIVERSITY



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: **ENGLISH (ML)**

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	
		Regular conduct of BOS meetings.	9	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	7	
		Bridge course	7	
		Remedial classes	7	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	7	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	7	
		Faculty Higher education	8	
4.	Students profile	Students involvement in extra circular and co circular activities	9	

		Industrial visits	4	
		Guest lectures	8	
		Student achievements	7	
		Newsletters/ Magazines	7	
5.	Infrastructural facilities		8	
6.	Library well stocked on subject relevant books		8	
7.	Results		9	
8.	Departmental activities conducted as per the Academic Calendar of the college		8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest

SWOC analysis of the Department:

Strengths: 8

Weaknesses: 4

Opportunities: 8

Challenges: 8

Suggestions for improvement of Department/ faculty if any: *Need for continuing ML English; Need for introducing Masters in English.*

Name & Designation of the Expert Member

C. Murali Krishna
C. MURALI KRISHNA
PROFESSOR
 Department of English

BVC/English/Acad. Admn. Aud

28/01/2017

To,
Prof. Muralikrishna
Department of English
OU, Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of English.

Thanking You,


Yours Sincerely,



Prof. Y ASHOK
PRINCIPAL

(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

Received

PROFESSOR
Department of English
OSMANIA UNIVERSITY.
HYDERABAD-500 007.



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: *FRENCH*

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

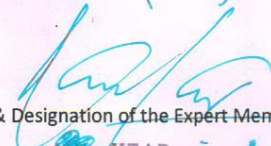
Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	<i>10</i>	<i>keep going the same way.</i>
		Regular conduct of BOS meetings.	<i>10</i>	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	<i>8</i>	
		Bridge course		
		Remedial classes	<i>8</i>	
		Uniqueness in conducting Assignments	<i>6</i>	
3.	Research	Seminars/ conferences attended		
		Seminars/ conferences conducted		
		Papers/ articles/ books published		
		RC/FDP/OC/Training programs/ Workshops conducted & attended		
		Faculty Higher education		
4.	Students profile	Students involvement in extra circular and co circular activities		

	Industrial visits		
	Guest lectures	8	Have more with different scholars
	Student achievements		
	Newsletters/ Magazines	6	Increase the participation
5.	Infrastructural facilities		
6.	Library well stocked on subject relevant books		
7.	Results		
8.	Departmental activities conducted as per the Academic Calendar of the college		

How do you grade the Department on the scale of 1 to 10, 10 being the highest 8

SWOC analysis of the Department:
 Strengths: *Teacher abilities*
 Weaknesses: *Too many teaching hours for the teacher. Another teacher could be employed.*
 Opportunities:
 Challenges:

Suggestions for improvement of Department/ faculty if any:
Employ another teacher. Purchase learning software for supplementing the classroom teaching.


 Name & Designation of the Expert Member
 HEAD
 Department of French
 University College of Arts & Social Sciences
 Osmania University, Hyderabad - 500 007

BVC/French/Acad. Admn. Aud

28/01/2017

To,
Mr.Ravi Eshwar Chand
Chairman, BOS,
Department of French,
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of French.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL
(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: *Genetics & Biotechnology.*
Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	<i>Academic to be more closer to industry oriented</i>
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	8	—
		Bridge course	NA	—
		Remedial classes	9	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	7	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	
		Faculty Higher education	9	
4.	Students profile	Students involvement in extra circular and co circular activities	10	

	Industrial visits	8	
	Guest lectures	8	
	Student achievements	9	
	Newsletters/ Magazines	7	
5.	Infrastructural facilities	9	
6.	Library well stocked on subject relevant books	8	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	10	

How do you grade the Department on the scale of 1 to 10, 10 being the highest
Nine (9)

SWOC analysis of the Department:

Strengths: *Experienced & well trained faculty*

Weaknesses: *Lack of Post Graduation*

Opportunities: *Student are well placed with the help of placement and other Academic & research institutes.*

Challenges: *To raise the academic toward the needs of the industry*

Suggestions for improvement of Department/ faculty if any: *To introduced P.G. and R-D lab to improve research facilities.*

ASB
 Name & Designation of the Expert Member

BVC/Genetics & Bio Tech/Acad. Admn. Aud

28/01/2017

To,
Prof. A Roja Rani
Dept. of Genetics & Biotechnology
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

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2. Interactive session with Expert Committee Members'.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Genetics & Biotechnology.

Thanking You,

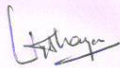
Yours Sincerely,



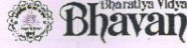
Prof. Y ASHOK
PRINCIPAL

PRINCIPAL

**BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.F. District-500 094.**







Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: *Hindi*

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	8	
		Regular conduct of BOS meetings.	8	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	
		Bridge course	—	
		Remedial classes	7	
		Uniqueness in conducting Assignments	8	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	9	
		Papers/ articles/ books published	7	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	7	
		Faculty Higher education	10	
4.	Students profile	Students involvement in extra circular and co circular activities	8	

	Industrial visits	6	
	Guest lectures	7	
	Student achievements	7	
	Newsletters/ Magazines	7	
5.	Infrastructural facilities	10	
6.	Library well stocked on subject relevant books	9	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	

How do you grade the Department on the scale of 1 to 10, 10 being the highest **9**

SWOC analysis of the Department:

Strengths: Energetic, enthusiastic and highly qualified staff.

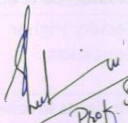
Weaknesses: To attend more programs at the University level.

Opportunities: Students can be guided and motivated to go for higher education.

Challenges: To make the students understand the importance of languages in the given UG curriculum.

Suggestions for improvement of Department/ faculty if any:

With such well framed infrastructural facilities and well supportive management, the department can start a PG course in Hindi.


Prof. Sheela Misra
Name & Designation of the Expert Member

Professor & Head
Department of Hindi
University

BVC/Hindi/Acad. Admn. Aud

28/01/2017

To,
Dr. Sheela Mishra
Head, Department of Hindi
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :


1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.


You are requested to make it convenient to attend and be a member of our Audit, for the Department of Hindi.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL
(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Scienc.
Humanities & Commerce
Sainikpuri. R.R. (Dist.)

Received

Professor & Head
Department of Hindi
Osmania University
Hyderabad-500 007



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	Addition of topics which are computer based.
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	Assignments can be more innovative rather than class room work.
		Bridge course	-	
		Remedial classes	10	
		Uniqueness in conducting Assignments	9	
3.	Research	Seminars/ conferences attended	6	staff must be encouraged to attend RC/OC/FDP more often
		Seminars/ conferences conducted	-	
		Papers/ articles/ books published	6	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	6	
		Faculty Higher education	-	
4.	Students profile	Students involvement in extra circular and co circular activities	10	

	Industrial visits	-	
	Guest lectures		Invite Guest lectures for more exposure to students.
	Student achievements	9	
	Newsletters/ Magazines	-	
5.	Infrastructural facilities	10	
6.	Library well stocked on subject relevant books	10	
7.	Results	10	
8.	Departmental activities conducted as per the Academic Calendar of the college	8	Involve students in paper presentations quiz etc.

How do you grade the Department on the scale of 1 to 10, 10 being the highest

9

SWOC analysis of the Department:

Strengths: There is strong support system to students in form of organized/planned methods for curriculum.

Weaknesses: - Lesser exposure to academic activities outside college.

Opportunities: - Faculty needs to take support of strong management to improve their academic qualifications.

Challenges: Moulding students in mathematics is difficult as students join with weak basics.

Suggestions for improvement of Department/ faculty if any: Arranging guest Lectures or seminars would be beneficial to both faculty & students.

Uma Dixit

Name & Designation of the Expert Member

Dr. UMA DIXIT
Assistant Professor
Dept. of Mathematics

BVC/Mathematics/Acad. Admn. Aud

28/01/2017

To,
Dr. Uma Dixit
Assistant Professor in Mathematics
University Post Graduate College
Secunderabad (OU).

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

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The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Mathematics.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL

PRINCIPAL
BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 094.

accepted
Dr. Uma Dixit
Dr. UMA DIXIT
Assistant Professor
Dept. of Mathematics
Osmania University
Secunderabad-500 097.



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: MICROBIOLOGY
Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	Follow the UGC model syllabus as being done for periodical updating.
		Regular conduct of BOS meetings.	10	College conducts BOS meetings for academic updating regularly.
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9	Keep in mind the weak students in the class room teaching.
		Bridge course	8	
		Remedial classes	9	
		Uniqueness in conducting Assignments	9	Give feedback to students on their assignments.
3.	Research	Seminars/ conferences attended	8	College to continue encouraging faculty for this.
		Seminars/ conferences conducted	8	Make efforts to invite people of international eminence.
		Papers/ articles/ books published	8	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	
		Faculty Higher education	9	Continue to encourage faculty to upgrade their academic qualifications.
4.	Students profile	Students involvement in extra circular and co circular activities	9	

	Industrial visits	8	
	Guest lectures	8	Continue to maintain ongoing tempo.
	Student achievements	8	4
	Newsletters/ Magazines	6	
5.	Infrastructural facilities	8	Keep maintaining instruments & working conditions.
6.	Library well stocked on subject relevant books	9	If possible improve subscribing online journals use NSDL
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	9	

How do you grade the Department on the scale of 1 to 10, 10 being the highest (9)

SWOC analysis of the Department:

Best performing department among all PG colleges

Strengths: Highly motivated staff & students.

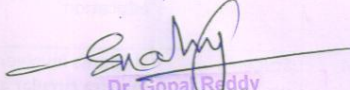
Weaknesses: Improving research grants.

Opportunities: Very good for motivated persons.

Challenges: to excel in competitive market

Suggestions for improvement of Department/ faculty if any:

Continue to maintain present tempo for academic progress.


 Dr. Gopa Reddy
 Name & Designation of the Expert Member
 UGC-BSR Faculty Fellow
 Dept. Microbiology, UCS
 Osmania University
 Hyderabad - 500075, India

BVC/Microbiology/Acad. Admn. Aud

28/01/2017

To,
Dr. Gopal Reddy
Retd. Professor
Dept. of Microbiology
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Microbiology.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL


Dr. Gopal Reddy
M.Sc., M.Phil., Ph.D., F.BRC, FAPAS
UGC-BSR Faculty Fellow
Dept. Microbiology, UCS
Osmania University
Hyderabad 500007, TS, India

PRINCIPAL
BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMERCE
Sainikpuri, R.R. District-500 094.



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department: PHYSICS & ELECTRONICS
Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	10	
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	10	
		Bridge course	5	Suggested to conduct bridge courses for newcomers to enable them to attend competitive courses.
		Remedial classes	10	
		Uniqueness in conducting Assignments	8	Frequency of conducting assignments may be increased.
3.	Research	Seminars/ conferences attended	7	Make all the staff members accountable in attending conferences/seminars
		Seminars/ conferences conducted	4	To encourage departments to conduct conferences/seminars introduce PG courses.
		Papers/ articles/ books published	7	Some incentives may be provided to staff to participate in these activities.
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8	
		Faculty Higher education	6	Staff may be encouraged to go for minor research projects and complete their Ph.D. degrees.
4.	Students profile	Students involvement in extra circular and co circular activities	10	obtain

		Industrial visits	10	
		Guest lectures	10	
		Student achievements	10	
		Newsletters/ Magazines	9	
5.	Infrastructural facilities		9	
6.	Library well stocked on subject relevant books		9	
7.	Results		10	
8.	Departmental activities conducted as per the Academic Calendar of the college		10	

How do you grade the Department on the scale of 1 to 10, 10 being the highest

SWOC analysis of the Department:

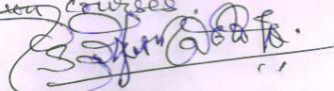
Strengths: 10

Weaknesses: 3

Opportunities: 10

Challenges: 10

Suggestions for improvement of Department/ faculty if any: There is scope for improving research activity, since there is a research laboratory in physics and electronics dept, preference may be given to this lab, ~~and~~ by providing more infrastructure. Staff may be encouraged to go for higher education studies. Depts, may be provided with Post-Graduation courses.


 Name & Designation of the Expert Member
 (Prof. K. Venk Gopal Reddy)
 (Retd. prof. of physics)

BVC/Physics & Electronics/Acad. Admn. Aud

28/01/2017

To,
Prof. K Venu Gopal Reddy (Retd.)
Department of Physics
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

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2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Physics & Electronics.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL
(Dr. Y. ASHOK)
PRINCIPAL
Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

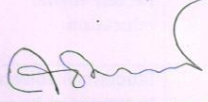
Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	9	
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	10	
		Bridge course	—	
		Remedial classes	9	
		Uniqueness in conducting Assignments	10	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	8	
		Papers/ articles/ books published	8	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	9	
		Faculty Higher education	9	
4.	Students profile	Students involvement in extra circular and co circular activities	10	

	Industrial visits	-	
	Guest lectures	10	
	Student achievements	9	
	Newsletters/ Magazines	10	
5.	Infrastructural facilities	10	
6.	Library well stocked on subject relevant books	9	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	10	

How do you grade the Department on the scale of 1 to 10, 10 being the highest	9
SWOC analysis of the Department:	
Strengths:	<i>Qualified and efficient staff members</i>
Weaknesses:	-
Opportunities:	<i>With the strong faculty and efficient infrastructure more special sessions by eminent speakers can be arranged.</i>
Challenges:	<i>To make the students aware of the importance of languages</i>
Suggestions for improvement of Department/ faculty if any: <i>To create awareness regarding ancient Indian culture and to imbibe the same in their life, special lecture sessions may be arranged for the students</i>	


Name & Designation of the Expert Member

Board of Studies
Department of Sanskrit
Ganga University

BVC/Sanskrit/Acad. Admn. Aud

28/01/2017

To,
Dr. Vidyanand Arya
Associate Professor
Department of Sanskrit
Osmania University
Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

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2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

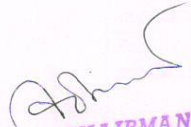
You are requested to make it convenient to attend and be a member of our Audit, for the Department of Sanskrit.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL
(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Scienc
Humanities & Commerce
Sainikpuri, R.R. (Dist.)


CHAIRMAN
Board of Studies
Department of Sanskrit
Osmania University
Hyderabad



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions	
1.	Curriculum	Revision of Syllabus	9	The syllabus was framed as per the employability of the students	
		Regular conduct of BOS meetings.	10		
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	9		
		Bridge course	-		
		Remedial classes	9		
		Uniqueness in conducting Assignments	9		
3.	Research	Seminars/ conferences attended	8		
		Seminars/ conferences conducted	-		The Dept. should call experts and conduct the Seminars
		Papers/ articles/ books published	8		
		RC/FDP/OC/Training programs/ Workshops conducted & attended	8		
		Faculty Higher education	8		
4.	Students profile	Students involvement in extra circular and co circular activities	9		

	Industrial visits	—	
	Guest lectures	8	
	Student achievements	9	One student got Gold medal
	Newsletters/ Magazines	—	
5.	Infrastructural facilities	8	
6.	Library well stocked on subject relevant books	9	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	10	

How do you grade the Department on the scale of 1 to 10, 10 being the highest — 9

SWOC analysis of the Department:

Strengths: Good faculty (Dedicated)

Weaknesses: Higher Degree lacking

Opportunities: Very high (MI, Big Data Analytics)

Challenges: Updating the higher Degree and making the students to meet the latest software/packages.

Suggestions for improvement of Department/ faculty if any: The faculty are all registered for PhD and they should complete the Degree. Make the students to be employable and impart training in Data Analytics.

V.V. HARA GOPAL
 28/01/2017
 Name & Designation of the Expert Member
 DR. V.V. HARA GOPAL
 Professor & Chairman BOS

BVC/Statistics/Acad. Admn. Aud

28/01/2017

To,
Dr. V V Haragopal
Professor in Statistics
University College of Science
Osmania University.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :

1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Statistics.

Thanking You,

Yours Sincerely,



Prof. Y ASHOK
PRINCIPAL
PRINCIPAL

**BHAVAN'S VIVEKANANDA COLLEGE
OF SCIENCE, HUMANITIES & COMMUNICATIONS**
Sainikpuri, R.R. District-500 094.

V.V. Haragopal
28/01/2017



Bhavan's Vivekananda College
of Science, Humanities & Commerce
Sainikpuri, Secunderabad - 500094
Autonomous College - Affiliated to Osmania University

Academic and Administrative Audit

Name of the Department:

Rate the following criteria on a scale of 1 - 10, 10 being the highest.

Sl.No.	Criteria	Items	Rate between 1 - 10	Suggestions
1.	Curriculum	Revision of Syllabus	10	Excellent
		Regular conduct of BOS meetings.	10	
2.	Teaching, Learning & Evaluation	Teaching methods and teaching aids	10	
		Bridge course	-	
		Remedial classes	10	
		Uniqueness in conducting Assignments	10	
3.	Research	Seminars/ conferences attended	9	
		Seminars/ conferences conducted	5	
		Papers/ articles/ books published	5	
		RC/FDP/OC/Training programs/ Workshops conducted & attended	-	
		Faculty Higher education	6	
4.	Students profile	Students involvement in extra circular and co circular activities	10	

	Industrial visits	5	Prapancha Mahasabhalu attended with students
	Guest lectures	8	Conducted on regular basis
	Student achievements	6	
	Newsletters/ Magazines	8	
5.	Infrastructural facilities	10	
6.	Library well stocked on subject relevant books	10	
7.	Results	9	
8.	Departmental activities conducted as per the Academic Calendar of the college	10	

How do you grade the Department on the scale of 1 to 10, 10 being the highest 08

SWOC analysis of the Department:


Strengths: Committed & Disciplined.

Weaknesses: Improve on academics, attend seminars/workshops regularly.

Opportunities: NET/SET Examinations to improve.

Challenges: Publish articles, improve skills for betterment.

Suggestions for improvement of Department/ faculty if any: Needs to be active & motivate students


Name & Designation of the Expert Member

HEAD
DEPT. OF TELUGU
OSMANIA UNIVERSITY

BVC/Telugu/Acad. Admn. Aud

28/01/2017

To,
Dr.Suryadhananjay
Professor
Department of Telugu
OU, Hyderabad.

**Sub : Academic and Administrative Audit Meeting of Bhavan's Vivekananda College,
Sainikpuri- Reg.**

Sir/Madam,

The Academic and Administrative Audit of Bhavan's Vivekananda College will be held on 04/02/2017. In this regard, a meeting is convened at 12.30 pm in the Committee Room, MBA Block.

The Agenda for meeting will be as under :


1. Address by Prof. Y Ashok, Principal - BVC.
2. Interactive session with Expert Committee Members.

Members will proceed to respective departments for Academic and Administrative Audit after the meeting.

You are requested to make it convenient to attend and be a member of our Audit, for the Department of Telugu.

Thanking You,

Yours Sincerely,


Prof. Y ASHOK
PRINCIPAL
(Dr. Y. ASHOK)
PRINCIPAL

Bhavan's Vivekananda College of Science
Humanities & Commerce
Sainikpuri, R.R. (Dist.)

Received
Suryadhananjay
HEAD
DEPT. OF TELUGU
OSMANIA UNIVERSITY
HYDERABAD, 500 007